





# Welcome to Heaven on Earth & Integrated Health!

We're delighted you've chosen to join us for a transformational experience in yoga, bodywork and/or holistic wellness.

	Event F	egistration Form		
Today's Date				
1. PERSONAL INFORMATION:				
Name		Preferred name (if different)		
		Birth date		
Tel (Home)	Tel (Bus)	Tel (Cell)		
		Web Site		
		_ If yes, how long?		
Are you currently doing any of these modali	ties professionally? Yes _	NoIf yes, how long?		
What modality/style?				
4. What other yoga/bodywork/wellness ev	ents have you attended	previous to this program?		
If yes, which one(s) and when?	-	vith any of our faculty members? Yes		
6. HEALTH INFORMATION:				
Medical Questions: ✓ Check if any of ☐ Under medical treatment or supervision for the control of the control o		ons apply. If needed please explain condit	ion on additional page.	
☐ Communicable diseases.		☐ Other	☐ Other	
☐ Psychotherapy, counseling, psychiatric treatment.			☐ Do you take any prescription Medication(s)? Yes No	
☐ Chronic physical limitations/physical handicaps.		If yes, for what condition:		
☐ Prescription medications and/or natural remedies		To serve you best please let us know the nature and extent of your limitations if any:		
☐ Serious illness or major surgery within the last 5 years.				
☐ Drug or alcohol addiction?				

Payment Contract			
Participant's Name	Today's Date		
Event You Are Registering For:			
Event Dates:			
TUITION INCLUDING TAX:	✓ Check if you wish to reserve any <i>optional</i> services below:		
Tuition Payment: \$	ACCOMMODATIONS ON-SITE:  For details and rates download Logistics PDF or contact us.  Room availability is first come first serve.		
Payment method (see options below):			
Date of payment:	Type of Accommodation		
	□ Private □ Shared		
PAYMENT METHODS	Rate \$ X # of days = \$		
✓ Check your payment method below:	Payment for Private and Semi-Private Accommodations: 50% is due with registration to reserve your space; balance due 10 days prior to the event.		
□ INTERAC E-TRANSFER (Canadian banks only) email from your online banking to: admin@heaven-onearth.ca			
☐ CHEQUE or MONEY ORDER payable to: Karen Heaven Inc.			
US Participants: Cheque from a US Bank will not be refunded for discrepancies in exchange rates.	MEALS ON-SITE  ☐ There is a student-kitchen on-site for those who will need to refrigerate and/or prepare their own meals.  There is an indoor dining area, and weather permitting there is also an outdoor dining area.		
☐ <b>CREDIT CARD</b> payments may be made online on <i>PayPal.com</i> to account: info@karenheaven.com. To cover PayPal fees from Canadian accounts add 4% to the amount being paid / from US and International accounts add 5% to the amount being paid.			
☐ <b>WIRE</b> from your bank account; contact us for our account details. Instruct your bank that transaction fees be prepaid from your account.			
I hereby declare that the above information is true to the best of r information is unethical and constitutes grounds for dismissal and			
I have read, understand and agree to the terms and conditions expabove and below including the Requirements & Program Policies.	plained in this Event Registration Form in these three (3) pages		
Particinant's Signature	Date		

## Requirements & Program Policies

#### **Materials & Props to Bring**

- Wear comfortable clothing.
- Bring a water bottle and writing materials for note taking.
- For yoga-related events: Bring your own yoga-sticky-mat. You may bring a meditation cushion if you wish for sitting or use blankets. Blankets, bolsters, blocks and straps are provided in our yoga room.

### **Prerequisites & Attendance/Certification Requirements**

- 1. Participants must be in sound physical, mental, and emotional health.
- 2. Participants must have a sincere desire to experience, learn, and grow on all levels body, mind, heart & spirit.
- 3. Participants are able to exhibit and maintain a positive and inclusive attitude, and are able to connect with integrity and an open heart with the other participants and staff.
- 4. Participants demonstrate commitment to the program as well as respect for the time, energy and commitment invested by all.
- 5. Participants are expected to arrive early to class and maintain an active presence.
- 6. Participants are dedicated to perform the skills and techniques (according to the nature of the workshop) to the best of their ability

#### **For Events That Are Training Certification Programs**

Full attendance and completion of all program hours is required.

In the case of extenuating circumstances that cause incomplete attendance for some portion of the workshop you are registered for you may retake the missed portion of the workshop, in a subsequent workshop, providing space is available. Making up missed portions of any workshop is fully the responsibility of the participant.

The director and/or teachers of Heaven on Earth Yoga Institute have the right to dismiss a participant with no refund who is not exhibiting full commitment to the program, has not been truthful on their application, and/or who is not meeting the above requirements at any time during the event period.

#### **Program Calendar/Postponement/Cancellation**

Class dates and times for programs are determined by the Program Director as well as faculty availability. In the event of an unexpected closure due to extraordinary conditions such as extreme weather, students will be notified as soon as possible by phone, email, and/or text message. An mutually agreeable alternate date will be established.

Minimum enrollment numbers must be met in order for any course to commence as scheduled. Courses may be canceled if minimum enrollment is not received by fifteen (15) days prior to the course date. If a course is cancelled by the school, refunds for tuition will be given in full, within thirty (30) days of the canceled course. Please refrain from securing travel arrangements until the program is confirmed to take place. Typically confirmation will be determined at least fifteen (15) days prior to the program start dates. Heaven on Earth & Integrated Health Institute assumes no responsibility for the cost of a participants travel arrangements including flights, transfers, and accommodations paid to a third party and/or the cost for changes/postponements/cancellations of said travel arrangements.

## **Program Cancellation/Refund Policy**

In the event that you must cancel your participation in the program you are registered for: Up to sixty days prior to first day of the program a full refund minus \$75.00 cancellation fee. Up to thirty days prior to first day of the program a full refund minus \$150.00 cancellation fee. Up to fifteen days prior to the first day of the program a refund of 50% of your total payment, minus \$150.00 cancellation fee. From fourteen days prior to the first day of the program, no portion of your payment will be refunded.

## **Accommodations Cancellation/Refund Policy**

In the event that you must cancel your private or semi-private accommodations; from seven (7) to three (3) days prior to the first day of the program, you are eligible for a full refund, minus the \$50.00 cancellation fee. Within two (2) days prior to the first day of the program, no portion of your payment will be refunded.

## **Accommodations & Logistics**

For accommodations, logistics, travel information please visit our Logistics web page (Logistics PDF downloadable from the webpage).